

APPLICATION FOR EMPLOYMENT

CHURCH OF THE RESURRECTION

PERSONAL INFORMATION

Date _____

Name _____
Last
First
Middle

Present Address _____
Street
City
State
Zip

Permanent Address _____
Street
City
State
Zip

Phone No. _____ Are you 18 years or older? YES NO

If not a U.S. Citizen, list Alien Registration: _____
(You must prove employability as a U.S. Citizen or an alien with proper papers if and when you are hired: The Immigration Reform and Control Act of 1986)

Religion _____

EMPLOYMENT DESIRED

POSITION _____ Date You Can Start _____ Salary Desired _____

Are you employed now? _____ If so, may we inquire of your present employer? _____

EDUCATION	NAME AND LOCATION OF SCHOOL	*NO. OF YEARS ATTENDED	*DID YOU GRADUATE?	DEGREE AND MAJOR
HIGH SCHOOL	_____			
COLLEGE	_____			
OTHER (e.g.: GRAD TRADE BUSINESS OR CORRESPONDENCE SCHOOL)	_____			

*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

Subjects of special study or research work _____

FORMER EMPLOYERS (List below your last four employers, starting with last one first.)

DATE, MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	POSITION	SALARY	REASON FOR LEAVING
FROM TO				
FROM TO				
FROM TO				
FROM TO				

REFERENCES Give the names, addresses, and phone numbers of two individuals who are not related to you that would know of your professional and personal qualities. List your parish pastor or minister, if possible.

NAME	ADDRESS	PHONE NO.	YRS. ACQUAINTED
Pastor/Minister			

PLEASE COMPLETE ALL THE FOLLOWING

Have you ever been the subject of allegations of sexual abuse, physical abuse, sexual harassment or exploitation?

YES NO

Have you ever been charged with, accused of, or convicted of sexual abuse, physical abuse, sexual harassment or exploitation?

YES NO

Have you ever been dismissed from any position because of immoral conduct, unprofessional conduct, unfitness for service, unsatisfactory service or child abuse?

YES NO

Have you ever been charged or convicted of any felony or misdemeanor (other than minor traffic offenses)?

YES NO

Have you ever failed or refused to fulfill a contract of employment entered into?

YES NO

Reason(s) for leaving prior employment: _____

If the answer to any of the questions above is “yes,” a full explanation must be given and attached to this application.

ADDITIONAL BACKGROUND

List interests, achievements, experiences, professional memberships, honors, that you would consider helpful in completing the picture of your background.

A résumé is welcomed.

“I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.”

 Signature of Applicant

 Date

(Documents submitted with application become the property of Church of the Resurrection and will not be returned.)